

Report to: STAR Joint Committee
Date: 11 February 2019
Report for: Decision
Report of: Assistant Director of STAR

Report Title

5 STAR 18/19 Quarter 2 & 3 Progress Report and 19/20 5 STAR Measures

Summary

The purpose of this report is to:

- To inform STAR Joint Committee the Quarter 2 & 3 performance of STAR Procurement
- Recommend the 5 STAR Measures for 19/20 for decision

Recommendations

The recommendation of this report is that the Joint Committee:

- notes the content and discusses the performance to the end of Quarter 3 2018/19
- agrees the proposal for the new 5 STAR Measures for 19/20

Contact person for access to background papers and further information:

Name: Elizabeth McKenna
Phone: 07811983687

Background

Financial Impact:	None
Legal Impact:	None
Human Resources Impact:	None
Asset Management Impact:	None
E-Government Impact:	None
Risk Management Impact:	None
Health and Safety Impact:	None

Consultation

No public consultation required

Reasons for Recommendation(s)

STAR Procurement are proposing amendments to the 5 STAR Measures for 19/20 to enhance the reporting and to reflect the direction of travel for savings and social value.

1. 5 STAR Q2 & Q3 Progress Report 18/19

1.1 5 STAR KPI Summary

Measure	Q1	Q2	Q3
1. Ratified Savings	£4,132,556.00	£5,337,243.17	£6,307,015.22
2. Income Received	£134,341	£142,626	£158,816
3. Average Social Value weighting in procurement activity above £25k	10%	10%	11%
4. Percentage of contracts let resulting in measurable social value from procurement reported in KPI 3	25%	44%	46%
5. Number of legal challenges	0	0	0

1.2 5 STAR Procurement Worth Summary

Measure	Q1	Q2	Q3
1. Non Ratified Savings	£18,486	£105,090	£105,090
2. Procurement Activity (Contracts started)	128	347	416
1. Employment opportunities and Apprentice and Training Opportunities	Employment 18 (worth circa £225,000) Apprentice/Training 44 (worth circa £299,200)	Employment 22 (worth circa £275,000) Apprentice/Training 58 (worth circa £394,400)	Employment 25 (worth circa £312,500) Apprentice/Training 69 (worth circa £469,000)
1. Number of SLA's	14 including SSK, GMCA, Schools, Heritage Trust, North West Libraries	14 including SSK, GMCA, Schools, Heritage Trust, North West Libraries	15 including SSK, GMCA, Schools, Heritage Trust, North West Libraries
2. Integration	Agreement moving forwards with Trafford CCG, Ongoing discussions with Tameside CCG	Agreement to be presented to STAR Board for an April 19 start date	Agreement to be presented to STAR Board for an April 19 start date
3. Number of collaborative contracts let and categorised	37.5%	23%	21%
4. Number of STAR council employees registered on the STAR website	923	972	1055
1. Number of Exemptions and Modifications split by service area	See appendix 1	See appendix 1	See appendix 1
2. Stakeholder Training	34 hours	17 hours	18 hours
3. CPD STAR Team	53 hours General Data Protection Regulation (GDPR), Modern slavery, Care Act 2014, Assertiveness training, Transition into management	8 hours PASS procurement: Contract Public Regulations 2015, CIPS Future of Procurement, Equality Essentials	128 hrs CIPS Ethics test, Social Value in procurement, professional coaching, hostage negotiation, Public Sector Expo
1. Good news from the month about where we are 'championing STAR'	See appendix 1	See appendix 1	See appendix 1
2. Online reach website (views)	10,403	25,378	41,017
3. Online reach Twitter (Impressions)	40,200	86,700	147,600

1.3 Please see appendix 1 for Q2 & Q3 Report.

2. 5 STAR Measures Proposal for 19/20

2.1 5 STAR KPI Proposal 19/20

5 STAR	Measure	Target
Commercial	1. Ratified Savings	5.2M
	2. Income Received	£150
Communities	3. Average Social Value weighting in procurement activity above £25k and below OJEU limits	20%
	4. Average Social Value weighting in procurement activity above OJEU limits	15%
	5. Percentage of contracts let with a Social Value KPI	75%
Compliance	6. Number of legal challenges	0

2.2 5 STAR Procurement Worth Proposal 19/20

Procurement Worth / Local Investment / RBS	Measure
Commercial	1. Non Ratified Savings and cost avoidance
	2. Procurement Activity
Communities	1. Employment opportunities and Apprentice and Training Opportunities
	2. Increase in GM SPEND
	3. TOMS achieved through procurement
Collaboration	1. Number of SLA's
	2. Number of collaborative contracts let and categorised
Compliance	1. Number of Exemptions and Modifications split by service area
	2. Stakeholder Training
	3. CPD STAR Team

Procurement	Measure
Champions	1. Good news from the month about where we are 'championing STAR'
	2. Social Media Reach

3. Recommendations

3.1 It is recommended that:

3.1.1 Note the content and discuss the performance to the end of Quarter 3 for 2018/19

3.1.2 Agree the proposal for the new 5 STAR Measures for 19/20

Report Appendices

1. Q2 & Q3 Update report

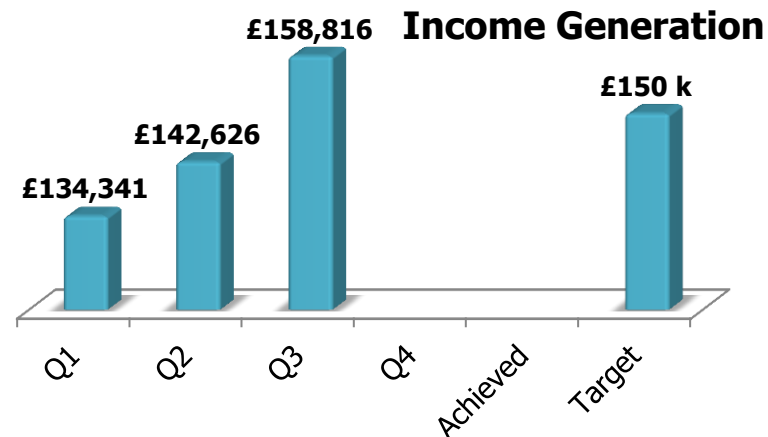
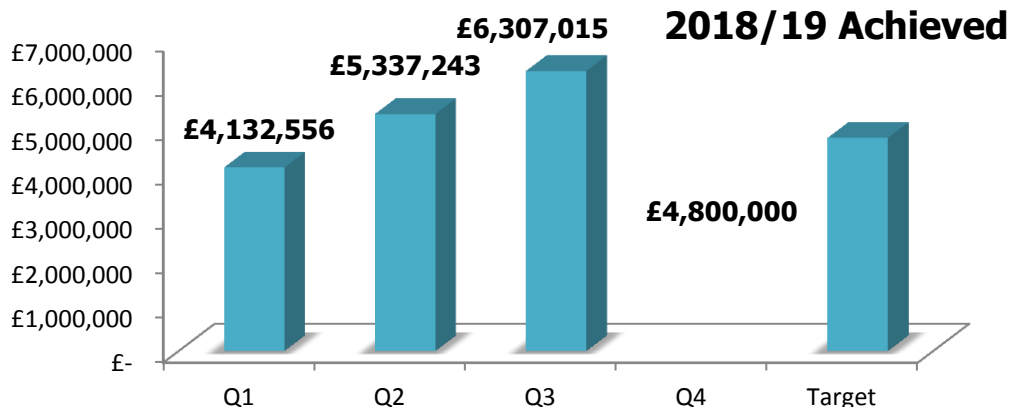
Commercial

1. Ratified savings

Q1 Achieved	Q2 Achieved	Q3 Achieved	Q4 Achieved	2018-19 Target
£4,132,556	£5,337,243	£6,307,015		£4.8M

2. Income Received

Q1 Received	Q2 Received	Q3 Received	Q4 Received	2018-19 Target
£134,341	£142,626	£158,816		£150k



Communities

Social Value	Q1 Achieved	Q2 Achieved	Q3 Achieved	Q4 Achieved	2018-19 Target
3. Average Social Value weighting in procurement activity above £25k	10%	10%	11%		15%
4. Percentage of contracts let resulting in measurable social value from procurement reported in KPI 3	25%	44%	46%		60%

5 STAR Procurement Worth Report Q3

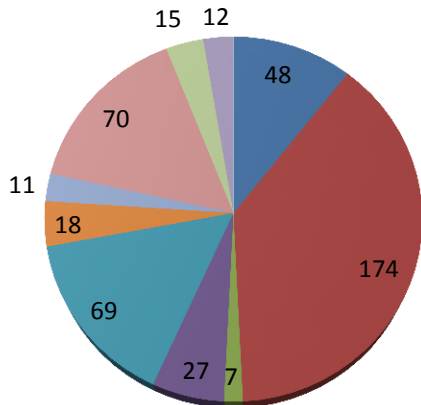
Commercial

1. Non Ratified Savings

£ 105,090

2. Procurement Activity

	Q1 Achieved	Q2 Achieved	Q3 Achieved	Q4 Achieved
No of contracts started	153	347	416	



- External/ Internal call off
- Exemption
- Local services
- External and internal mini competition
- Over OJEU and OJEU tenders (including light touch and open tender)
- Procured by other
- Quote

5 STAR Procurement Worth Report Q3

Communities

1. Employment & Training	Q1 Achieved	Q2 Achieved	Q3 Achieved	Q4 Achieved
No of employment opportunities	17 (worth circa £212,500)	22 (worth circa £275,000)	25 (worth circa £312,500)	
No of apprenticeships/training opportunities	44 (worth circa £299,200)	58 (worth circa £394,400)	69 (worth circa £469,00)	

5 STAR Procurement Worth Report Q3

Collaboration

3. Number of collaborative contracts let and categorised

Category	Total Awarded in Period	of which ... STR Collaboration	of which ... AGMA/GMCA Collaboration	Of which ... External Partner Collaboration	Total Collaborative	Percentage of Total Awarded
People	84	0	22	2	24	29%
Place	119	35		1	36	30%
Professional	168	2	14	2	18	11%
Totals	371	37	36	5	78	21%

5 STAR Procurement Worth Report Q3

Compliance

1. Number of Exemptions and Modifications Split by service area

Q3	Adults	Childrens	Public health	Property services	Highways services	ICT	Consultancy	HR & Audit	Other	Total
Exemptions	8	24	3	3	1	84	15	12	32	182
Modifications	4	10	0	5	1	0	1	3	8	32
Totals	12	34	3	8	2	84	16	15	40	214

5 STAR Procurement Worth Report Q3

Compliance

2. Stakeholder Training

Training/ Engagement Events	Q1	Q2	Q3	Q4
No. Events	14	21	27	
No. Attendees	263	640	750	

Some Feedback from our Meet the Buyer event: 'Great to bring people together on this. In the current climate networking/info events have all but disappeared'

5 STAR Procurement Worth Report Q3

Champions

1. Good news from Q3

- Liam Gilmore received two 'Apprentice of the Year' awards, one from the Altrincham and Sale Chamber of Commerce and another in Trafford Council's Employee Recognition Awards . He also had some good feedback for assisting at the Trafford Apprenticeship fair and from the NVQ assessor on completing his qualification.
- Mark Pearson volunteered at the 'Rochdale Literature & Ideas Festival 'Duties included meet and greet audiences and speakers, book selling and tweeting / publicising events. Feedback is in this tweet chain:
<https://twitter.com/JohnRooRoch/status/1054484240069464064>

Champions

1. Good news from Q3

- Mark Pearson from the Business Improvement team attended a business forum in Oldham and was able to network with local businesses sharing details of our website resources, The Chest and our Twitter account and spread the word about tendering techniques
- STAR became CIPS corporate ethics certified this quarter due to training the team successfully completed